



PORTLAND BOAT WORKS, INC.
1 GROVE STREET
PORTLAND, CT 06480
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SPRING WORK ORDER

NAME

YACHT

CONTACT

EMAIL

APPROX LAUNCH DATE

KEYS IN OFFICE

MECHANICAL/SYSTEMS

Engines: Fuel Filters \_\_\_ Impellers \_\_\_ Zincs \_\_\_ Trans. Oil/filters \_\_\_

Generator: Fuel Filters \_\_\_ Impellers \_\_\_ Zincs \_\_\_

Service: Fire Systems/Extinguishers \_\_\_ A/C \_\_\_

OTHER MECHANICAL SYSTEMS :

ELECTRICAL

LightingsSwitches \_\_\_\_\_

Rewiring : \_\_\_\_\_

REPAIRS/MAINTENANCE :

Window Issues : \_\_\_\_\_

Hull/Cabin Work: \_\_\_\_\_

Hardware/Adjustments: \_\_\_\_\_

Canvas (New/Repairs) : \_\_\_\_\_

Custom Work (Cabinetry, etc.) \_\_\_\_\_

**ELECTRONICS :**

Repair electronic component (ID component & describe issue) \_\_\_\_\_

\_\_\_\_\_

Add electronic component (Location marked) \_\_\_\_\_

\_\_\_\_\_

Replace Electronic Component : \_\_\_\_\_

\_\_\_\_\_

**DETAILING:**

Compound/Wax : Hull Only \_\_\_\_\_ Complete Hull/Topside \_\_\_\_\_

Wax Only : Hull Only \_\_\_\_\_ Complete Hull/Topside \_\_\_\_\_

**BOTTOM WORK :**

Paint \_\_\_\_\_ Zincs \_\_\_\_\_

Prep and Application of Prop speed to underwater gear Yes \_\_\_\_\_ No \_\_\_\_\_

Check : Shafts \_\_\_\_\_ Props \_\_\_\_\_ Notes : \_\_\_\_\_

Send props out to be reconditioned Yes \_\_\_\_\_ No \_\_\_\_\_

**BRIGHT WORK:**

Teak - Clean and oil \_\_\_\_\_ Varnish- Sand and varnish \_\_\_\_\_

**INTERIOR MAINTENANCE :**

Interior detailing : Yes \_\_\_\_\_ No \_\_\_\_\_ Complete (eng rm, bilge, etc) \_\_\_\_\_ Carpets \_\_\_\_\_

**SPECIAL REQUESTS :**

\_\_\_\_\_  
\_\_\_\_\_

**OTHER :**

\_\_\_\_\_  
\_\_\_\_\_

**PLEASE NOTE : Bills are due when rendered. Overdue bills are charged 1 1/2% int per month. (18%) annually. In addition, cost of collection and attorneys fees may apply and are the responsibility of the customer.**